



2021 Genealogy Series

Welcome!

The National Archives and Records Administration (NARA) is pleased to present this educational series of lectures on how to do family research. As one of the nation's premier genealogy institutions, it is our mission to inform the public about the National Archives' holdings that relate to family history and to make those holdings available.





About the Lecture Series



2021

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Lectures demonstrate how to use federal records and other resources for genealogical research for beginning to experienced family historians. Our presenters include experts from the National Archives nationwide representing our facilities in College Park, MD; Denver, CO; New York City, NY; St. Louis, MO; and Washington, DC.



Join the conversation!

Participate with the presenters and other family historians during the live event.



2021

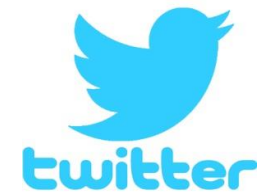
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Live Chat on YouTube:
log in and type your questions
and comments



Join us at **@USNatArchives**
on Twitter **#GenieSeries2021**





May Schedule



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Date	Session Title	Presenter
Tuesday, May 4 1 p.m. ET	Preserving and Digitizing Personal Photo Albums and Scrapbooks	Sara Holmes Conservator in Preservation Programs National Archives at St. Louis, MO Noah Durham Supervisory Preservation Specialist National Archives at St. Louis, MO
Wednesday, May 12 1 p.m. ET	Finding Genealogy Resources and Tools on Archives.gov	Sarah Swanson Website Liaison National Archives at College Park, MD
Wednesday, May 19 1 p.m. ET	Tips and Tools for Engaging Family with Your Research Finds	Missy McNatt Education Specialist National Archives in Washington, DC Dorothy Dougherty Virtual Public Programs Director National Archives at New York City, NY



June Schedule



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Date	Session Title	Presenter
Tuesday, June 1 1 p.m. ET	From Here to There: Researching Office of Indian Affairs Employees	Cara Moore Lebonick Reference Archives Specialist National Archives at St. Louis, MO Cody White Archivist and Native American Related Records Subject Matter Expert National Archives at Denver, CO
Tuesday, June 8 1 p.m. ET	Civil War Union Noncombatant Personnel: Teamsters, Laundresses, Nurses, Sutlers, and more	Claire Kluskens Genealogy/Census Subject Matter Expert and Digital Projects Archivist National Archives in Washington, DC
Tuesday, June 15 1 p.m. ET	Merchant Marine Records at The National Archives at St. Louis	Theresa Fitzgerald Director National Archives at St. Louis, MO



Chat, Captioning, Handout & Event Evaluation

Show More

- captioning
- handout
- evaluation

Join the conversation!

Participate during the live event.

Log in to YouTube, and then type your questions and comments into the live chat.

NATIONAL ARCHIVES and RECORDS ADMINISTRATION

Migrant Farm Workers and the Evolution of Farm Labor Programs in the United States (2021 Feb 10)

1,605 views · Premiered Feb 10, 2021

US National Archives 267K subscribers

"Migrant Farm Workers and the Evolution of Farm Labor Programs in the United States" Gabrielle Hutchins, Ph.D. and an archivist at the National Archives at College Park, MD, shares federal records documenting migrant farm workers' participation in U.S. farm labor programs. By SHOW MORE

Top chat replay

10:32 AM Chat disconnected. Please wait while we try to reconnect you.

Live chat replay is on. Messages that appeared during the Premiere will show up here.

-9:05 US National Archives ✓ Welcome! We will begin broadcasting at 2pm est.

-8:56 Gabby Downer Hi

-8:12 Jennifer Day 1967! Good afternoon from Concord, New Hampshire

-5:11 US National Archives ✓ Welcome! Thank you for joining us! We will begin our program at the top of the hour.

-4:44 US National Archives ✓ Hello @jenniferday1967! Thank you for joining us.

-1:57 US National Archives ✓ YouTube Login Instructions ...

-0:51 Adeliza EDT Hello from Lakeway, Texas

-0:37 US National Archives ✓ 1) Click Sign in at the top-right corner, and 2) Enter or create an account with your email address and password. NARA staff may log in with non-work accounts.

-0:31 US National Archives ✓ Welcome @Adeliza EDT

10:32 AM Chat disconnected. Please wait while we try to reconnect you.

10:32 AM Unable to connect to chat. Please try again later.

10:32 AM Unable to connect to chat. Please try again later.

0:05 US National Archives ✓ Live captioning: [https://www.youtube.com/watch?v=...](#)

Know Your Records

US National Archives - 1 / 104

Migrant Farm Workers and the Evolution of Farm Labor Programs i... 45:17

How the Records of the Extension Service May Enrich Your Family... 1:26:30

Records of the National Register of Historic Places (2020 Dec 8) 1:08:40

- ## Chat - log in to
- participate
 - ask questions

After the broadcast, the video presentation and handout will remain available.



From Here to There: Researching Office of Indian Affairs Employees



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Researching ancestors who worked for federal agencies is a popular topic at the National Archives and Records Administration (NARA). This presentation will tie together the Bureau of Indian Affairs (BIA) Official Personnel Files (OPF) held in St. Louis with agency records located in various NARA field sites. The session will open with what can be found in the OPFs and how to request them. Cara Moore Lebonick will conduct a deep dive into several OPF's of Native women employed by the BIA. Cody White will then explore how further information can be found in the regional records of the BIA. Together Cara and Cody will show how the holdings across the National Archives can provide a more complete genealogical story.

Presenter Biographies

Meet Cara and Cody

National Archives at St. Louis



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Cara Moore Lebonick is a reference archives specialist for the National Archives at St. Louis, where she has been employed since 2013. She is a Ph.D. student at Saint Louis University and

holds an M.A. in history and a post baccalaureate in museum studies from Southern Illinois University as well as an M.A. in American studies from Saint Louis University.

National Archives at Denver



Cody White is an archivist with the National Archives at Denver and the agency Subject Matter Expert for Native American-Related Records. He holds a B.A. in history

from the University of Minnesota Twin Cities and a Master of Library and Information Science from University of California, Los Angeles. He has been with the National Archives since 2012.



NATIONAL
ARCHIVES

Research
Services

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

From Here to There: Researching Office of Indian Affairs Employees

Cara Moore Lebonick and Cody White

June 1, 2021

The National Archives at St. Louis holds more than 100 million former executive branch employee and military personnel records dating back to the 19th century.

Official Personnel Folders (OPFs)

Official Personnel Folders are the records created during an individual's time in federal service, also called 201 Files. The National Archives at St. Louis holds such records for former employees of Executive Branch agencies and the Library of Congress. Archival records date from the mid-19th century through 1951.

Records of individuals separated from service prior to 1952 are permanently accessioned. These records are in the legal custody of the National Archives and accessible to the public.

Certain information is restricted under terms of the Freedom of Information Act (5 U.S.C. 552 (b) (6)) and the Personal Privacy Act.

Commonly Featured:

- Summary of service
- Application to service
- Efficiency reports
- Changes in duties and pay
- Correspondence regarding appointment or circumstances



Hon. Commissioner of Indian Affairs
Washington

Dear Sir.

I hereby make an application for a position in the Indian service, as Laundress by reason that my father died recently and my mother and I are left alone, I feel that I am left alone and my mother can't support me I can't go to the school I am had in getting a job I hope to see you at your earliest convenience

Very Resp. Mary King

RECEIVED
JUN 3 5 1915
72917

Bureau of Indian Affairs Official Personnel Folders

5-450 o.

DEPARTMENT OF THE INTERIOR,
UNITED STATES INDIAN SERVICE,
Fort Peck Agency, Poplar, Montana,

RECEIVED
OCT 14 1913

ANS'D

[Name of school, agency, or project.]
Oct. 1, 1913
[Date.]

request leave of
both inclusive.

[Position.]
Teacher
[Full name.]
Mary J. Hand.

Very respectfully,

Mary King, Photograph and Letter; Official Personnel Folders—Department of the Interior, Bureau of Indian Affairs; Record Group 146: National Archives, St. Louis.

In application for leave without pay, the officer in charge will fill out the following blank and forward the application to the office.

forwarded. This applicant has been absent since January 1 of the present year, as follows:

Bureau of Indian Affairs

Agency within the Department of the Interior

Employed Native Americans, with varying preference and minimum tribal affiliations, as part of the overall mission

Employed for a full range of positions from janitors and laundress to teachers and agents up to Superintendents and doctors.

In. Re. **DEPARTMENT OF THE INTERIOR**
Application of **MARY KING**
of **Mary King**
for appointment **UNITED STATES INDIAN SERVICE**

OFFICE OF INDIAN AFFAIRS
RECEIVED
JUN 30 1915
7 29 17

Oneida, Wis., June 28th 1915

The Commissioner of Indian Affairs,
Washington, D. C.

Sir:

I have the honor to forward the application of Mary King, an Oneida, 23 years of age, for appointment as Laundress in Minnesota or Wisconsin. Mary is an Oneida, of fair education, good manners, and accustomed to household duties at home and for a time in private families, and I think will make a good employee. Her mother is a widow, rather advanced in years, and for that reason Mary desires appointment in Wisconsin, or Minnesota, as her mother may require her attention later.

Mary plays the piano with some skill, but has no other musical ability. Her home is near the school and I have known her many years, and consider her an estimable young woman.

Very respectfully,

J. S. Hart
Superintendent.

emp

Very respectfu

Teacher

[Position.]

If application be for *leave without pay*, the officer forward the applica

Respectfully forwarded. This applicant has been absent since January 1 of the present year, as follows:

BIA records

What you can find

- Service Record Cards
- OPFs
- Miscellaneous series

What you can track to another source

- Field sites
- National Archives in Washington, DC

5-400 j

Dissette, Mary E					Quarters.	State.	County.	C. Dist.	Married?	Date of birth.	Sex.
					1-	NM	Sante Fe	AL	S	8/3/57	F
No.	Date.	Method.	Position.	Salary.	Location.		Remarks.				
	11/1/96	---	P.Tchr	720	Zuni						
	5/1/98	Tr	Tchr	660	Sante Fe						
	4/9/99	Tr	"	720	Pueblo Valley						
	9/1/99	Tr	SupvTchr	900	Pueblo&Jicarilla						
	4/29/04	Tr	F Mat	720	Albuquerque						
	11/1/05	Tr	Tch	720	Paquate						
¹⁶ 44	9/1/08	Pr	Tch	84m	"						
61	1/16/14	Tr	Pr Tchr	84mo	Santo Domingo--Santa Fe						
⁹⁸ 61	12/16/14	Tr	PrinTchr	84mo	" Pueblo						
4	8/1/16	Tr	Fin Clk	1200	Santa Fe School		<i>Deduct 2 1/2% of 7/1/70.</i>				
3	10/1/16	Red	"	1000	" " "						
3	7/1/24	Reclass	Librarian	1320	" " "						
22	10/12/26	A.Trans.	"	1500g	Chilocco School		<i>Grade 7. Ann. \$1500</i> <i>Ded. Gr. 7;</i> <u><i>Amuity of \$756.60 p.a. eff. 8/3/27</i></u>				
	8/2/27	Retired.									

6-1734

Mary Dissette, Service Record Card; Official Personnel Folders—Department of the Interior, Bureau of Indian Affairs; Record Group 146: National Archives, St. Louis.

Marie S. Haddan



Haddan, Marie S.; Official Personnel Folders—
Department of the Interior, Bureau of Indian
Affairs; Record Group 146: National Archives, St.
Louis.

STANDARD FORM NO. 6
(Approved by the President 5/28/24)
Revised Dec. 6, 1923

PERSONAL HISTORY STATEMENT

(To be prepared by applicant in own handwriting)

Department or Establishment Interior Indian Date 1-5-37

1. Name in full (Mr., Miss, or Mrs.) Haddan Marie S.
(Surname) (Given name) (Middle name)
2. Present address Pryor Okla
(Number) (Street) (City) (State)
3. Legal (voting) residence Oklahoma 1st Dist Pryor
(State and Congressional District) (County) (City or town)
4. Where born Oklahoma Pryor When born 4-2-1903
(State or foreign country) (City or town) (Month Day Year)
5. If foreign-born, state whether naturalized or alien —

6. Indicate sex, marital condition, and race by check, thus: If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male	<input checked="" type="checkbox"/> Female	<input checked="" type="checkbox"/> Single	Married	Divorced	Widowed	White	Colored

Cherokee 132 Roll No. 750 N.B.

7. Number and ages of dependents domiciled with you None

8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
<u>None</u>									

NOTED ON FORM 2800

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
<u>None</u>	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below: Resignation effective 12-22-36

Sup. Public Instruction, Mayes County
(Title) (Location) (Date appointment expires) 7-1-37

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?
no

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (✓) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Enlisted Noted on record card Discharged By [Signature]
Rank By [Signature] Rank Appt. Div.
Organization By [Signature] Organization By [Signature]

NAVAJO SERVICE
NOV 13 1936
J. C. McCaskill
Blair

INDIAN
Gen. Exp. I. S. 1937

NIGHT
Washington D C
November 7 1936

Marie S. Haddan
Box 127
Pryor, Oklahoma

WIRE IMMEDIATELY WHETHER WOULD ACCEPT APPOINTMENT ONE TEACHER DAY
SCHOOL NAVAJO AGENCY ARIZONA AND NEW MEXICO SIXTEEN TWENTY DOLLARS
YEAR LESS ONE HUNDRED EIGHTY FOR QUARTERS HEAT AND LIGHT AND THREE
AND ONE HALF PERCENT RETIREMENT DEDUCTION SOME COMMUNITY WORK
LOCATION PROBABLY ISOLATED IF INTERESTED WHEN COULD YOU REPORT
FOR DUTY THIS IS NOT AN OFFER BUT AN INQUIRY

(Sgd) J. C. McCaskill
McCaskill
INDIAN OFFICE

Haddan
(Full name.)

at the following blank and
the present year, as follows:

Filed by P.A.

CLASSIFIED

Grade

Recommended by field station

Recommended by Bureau **7**

Allocation by Department **105**

Name **Haddan, Marie S.** Age **37** Proposed position **Tchr. Community Sch** (Number and title)

(a) Previous incumbent **Wanda N. Marsh** No. **1B.26** Grade **7**

(b) Similar to those of **Eugenie Griffith** No. **1B.25** Grade **7**

Number of regular working hours, per day; per week **Full-time**

Source of appropriation or fund from which salary is paid **Indian Schools, Support, I**

Advantages (deductions for quarters, heat, light, subsistence, etc.) **Regular Schedule**

(Character and value) Service or **Tchr. Community School** field unit **Navajo** Grade **7**

ORIGINAL

Form 1-153
(February 1, 1941)

UNITED STATES
DEPARTMENT OF THE INTERIOR
SERVICE RATING FORM

Check one: Supervisory Nonsupervisory

(Ratings to be made as of April 15 each year)

GRADE	SALARY
7	\$1620 pa

Name **Marie S. Haddan** Position **Teacher, Junior High**

Interior, Indian Field Service **Cheyenne Agency, S.**
(Bureau) (Location)

On lines below mark employees: if neither strong nor weak point. if weak point. if strong point.

READ INSTRUCTIONS ON BACK OF THIS FORM

1. Underline the elements which are especially important in the position.
2. Mark nonsupervisory employees on all elements except those in italics.
3. Mark supervisory employees on all elements.
4. Mark element II, (e), only where applicable.

In boxes below mark: 1 or 2 if 1 or 2; 3 or 4 if 3 or 4; 5 or 6 if 5 or 6; 7 or 8 if 7 or 8; 9 or 10 if 9 or 10.

I. QUALITY OF PERFORMANCE

- (a) Thoroughness; adequacy and acceptability of results.
 - (b) General dependability; accuracy of results.
 - (c) Neatness and orderliness of work.
 - (d) Skill with which the important procedures or instruments are employed.
 - (e) Original contributions to method or knowledge.
 - (f) (State any other elements of this class considered)
 - (g) Effectiveness in getting good work done by his unit.
- Rating Officer **4**

II. PRODUCTIVENESS

- (a) Amount of work accomplished.
 - (b) Application of time, interest, and energy to duties; industry.
 - (c) Effectiveness in planning time to best advantage.
 - (d) Promptness in pursuing and completing assignments.
 - (e) Composing adequate reports or other required writings.
 - (f) (State any other elements of this class considered)
 - (g) Effectiveness in securing adequate output from his unit.
- Rating Officer **3**

III. QUALIFICATIONS SHOWN ON JOB

- (a) Knowledge of duties and related information.
 - (b) Ability to learn and to profit from experience.
 - (c) Judgment, sense of proportion, common sense.
 - (d) Initiative, resourcefulness, ability to grow.
 - (e) Cooperativeness; ability to work with and for others.
 - (f) (State any other elements of this class considered)
 - (g) Effectiveness in developing and training employees, pupils or other groups.
 - (Custodial only) Ability to perform such physical work as the job requires.
- Rating Officer **2**

Sum of ratings **9**

Rated by **Fred C. Shoemaker** (Rating officer) **Apr. 15, 1941** (Date)

Report to employee **Very good**

On the whole, do you consider the department and attitude of this employee toward his work to be satisfactory? **Yes**

Reviewed by **W. C. Smith, Supt.** (Reviewing officer) **4/15/41** (Date)

Definition of Terms

Excellent: Consistently outstanding and exceptional service in all respects.

Very Good: Steady, competent, dependable performance above the average, with no important deficiencies.

Good: Average. Continuously satisfactory work not calling for special consideration or commendation and not deficient in important respects.

Fair: Performance below the average or occasionally deficient in important respects.

Unsatisfactory: Seriously deficient in work and unworthy of retention in the grade and class of position occupied.

Haddan Continued **7**

Re: **MISS MARIE S. HADDAN THRU SUPERINTENDENT CHEYENNE RIVER AGENCY**

MODIFICATION OF SEPARATION BY TRANSFER TO DEPARTMENT OF JUSTICE, APPROVED

Effective Date: **JUNE 1, 1942.** instead of **MAY 31, 1942.**

From **JUNE 26, 1942.** To

Position	TEACHER, COMMUNITY SCHOOL, NO. 1B.26
Grade and Salary	FCS-7, \$1680 PA
Bureau	INDIAN SERVICE
Branch	CHEYENNE RIVER AGENCY
Headquarters	CHEYENNE AGENCY, SOUTH DAKOTA
Departmental or Field	FIELD

RECEIVED
1942 JUL 3 PM 2 47
SECRETARY'S OFFICE
P. S. & M.

Sgd. J. ATWOOD MAULDING
Signed, Director of Personnel

Appropriation Title: **"INDIAN SCHOOLS, SUPPORT, 1942"**

JUSTIFICATION (Confine justification to essential reasons for the action recommended)

ATTACHED HERETO IS A LETTER OF JUNE 25, 1942, FROM SUPERINTENDENT SMITH, INDICATING THAT MISS HADDAN ACTUALLY ENTERED ON DUTY IN THE DEPARTMENT OF JUSTICE, EFFECTIVE JUNE 5, 1942.

Noted on record card
By **R. F. Appt. Div.**

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

Appropriation **REGULAR**

Date of Birth **1-2-03** Legal Residence **OKLA.**

Sex **F** Race **W**

VETERAN'S PREFERENCE

Yes No

LAST STATUS CHANGE OR APPOINTMENT FROM **SEPARATION**

To **5-31-42**

APPROVED

Effective **6-26-42**

13-53.36-8-40-42

Let Efficiency Rating **V. GOOD**

NATURE OF POSITION

Vice Add. Identical

Name

Reallocation New

Other Change

SUBJECT TO RETIREMENT

Yes No

DATE THIS ACTION INITIATED **7-2-42**

ADMINISTRATIVE AUTHORITY FOR ACTION Recommending Officers

Shoemaker

Director of Personnel

Organization Surveys

Recruitment Selection

Training and Placement

Employee Relations

CCC Unit

Appointments Record **Shoemaker**

Director of Classification

(CONTINUE STATEMENT OF DUTIES ON REVERSE OF SHEET)

Respectfully forwarded

Filed by J.B.

Telling the Tale

54

Superintendent Of County Schools Says Much Progress Made

"Even in the days of tremendously pressing problems, to my mind the most important question of all is that of educating the youth of today to become better citizens of tomorrow. Every child in Mayes county should have the best chance possible for a happy, full life and every bit of education that he is capable of receiving and using to an advantage," says Marie S. Haddan, county superintendent. Talking over the office as county superintendent less than a year ago, realizing that the schools today are existing in a time of crisis and undergoing a period of uncertainty and turmoil that has never been known in the history of public education in Oklahoma, she says the schools of this county have made rapid progress despite the slashed budgets and various economic problems that have confronted each district.

County Superintendent Marie S. Haddan, who has taken a keen interest in the graduation week exercises of the Pryor schools. Next Wednesday, May 25th, she will supervise the graduating exercises of 214 county eighth grade graduates. The program will be held at the Pryor high school auditorium, and the public is invited.

Before assuming the office of county superintendent, Miss Haddan had thorough knowledge of the school problems of this county through actual experience and careful observation. During her administration as county superintendent, she hopes to raise the standards in the rural schools so they will be more nearly on par with city schools in equipment and training. Her teaching hobby is "thoroughness in the elementary grades," and a "command of the fundamental process" is her slogan.

The following statement indicates the earnestness with which she undertakes her task: "I am not so interested in the greatest number of facts being taught, but I am tremendously interested in the way they are taught."

Miss Haddan is thoroughly familiar with the factors in promoting the principles of education and is able and capable of advising expertly with parents and teachers. Her kindness and sympathetic understanding of the teaching problems has gained the confidence of the teachers of this county, and they feel free to advise with her.

Miss Haddan is a native of this county and truly an Oklahoma product. She is a graduate of North-eastern State Teachers college with a bachelor of science degree. She was elected secretary last year of the county superintendents' association comprising fifteen counties of

5-251

UNITED STATES
DEPARTMENT OF THE INTERIOR
OFFICE OF INDIAN AFFAIRS
FIELD SERVICE

CERTIFICATE OF WORK DONE AT SUMMER SESSION

This is to certify that Marie S. Haddan, an employee
(Name of employee)

of the United States Indian Service, attended the Sherman Institute Summer School
(Name of school or college attended)

from JUL 5 to JUL 29, 1938, and performed the work
required in the following courses during the period of attendance:

DESIGNATION OF COURSE	Weeks spent in course	Ratings on work done	Hours of credit
"American Indian History"	4		I.S.C.
"Problems in Organization & Admin. of School Guidance"	4		" " "
"Social Problems of Indians"	4		" " "
"Mental Hygiene"	4		" " "

P. W. Danielson
(Name)
Dean of Administration
(Title and school)

This form is to be filled out by the Director of the summer school for all Indian Service employees taking educational leave. The employees will transmit the completed form to the Indian Office through their superintendent. * * * 6-9273

Education

The Navajo Service
Window Rock, Arizona
April 10, 1939

The Commissioner of Indian Affairs
Washington, D. C.

Attention: Mr. Danielson

Dear Sir:

Enclosing herewith a request from Marie S. Haddan, Community School Teacher at Toadlena Boarding School, Position No. 2P.529, asking for a transfer to Oklahoma. She has some degree of Indian blood and was brought up in Oklahoma and would like to go back among her own people. She is not a particularly good class room teacher but is excellent in school activities outside of the class room and fairly good in her contacts with adult Indians.

We ask if possible, that her request be granted.

Sincerely yours,

Standard Form No. 6 - Sheet No. 2 - Indian Service

17. Have you any chronic disease, defect of speech, sight, hearing, hand, foot, or limb? None

18. What civil service examinations have you passed? Teacher's Certificate

19. Have you any musical ability? No To what extent has it been used? _____

20. State in detail your experience in any mechanical trade of which you possess technical knowledge _____

21. Are you an experienced and competent stenographer and typist? _____

22. Give names and stations of any near relatives employed in Indian Service _____
None

Sincerely yours,
School Teacher at Toadlena Boarding School, Position No. 2P.529, asking for a transfer to Oklahoma. She has some degree of Indian blood and was brought up in Oklahoma and would like to go back among her own people. She is not a particularly good class room teacher but is excellent in school activities outside of the class room and fairly good in her contacts with adult Indians.

We ask if possible, that her request be granted.

Sincerely yours,

I certify that the foregoing answers are correct to the best of my knowledge and belief.

APPROVED AND FORWARDED BY
Marie S. Haddan
(Name as usually written and which will be used as official signature.)

Subscribed and sworn to before me this _____ day of _____ A.D. 19____

Superintendent.

Date _____

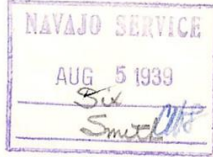
INITIALING COPY FOR FILE

(Notary public, or other officer having seal who is authorized to administer oaths.)

Movement Opportunities

Education
ACR

Room 54
original letter
sent 8/10/39.



Education
Adams
8/9/32

AUG -2 1939

Miss Marie S. Haddan,
Thru Supt., Navajo Agency.
My dear Miss Haddan:

We are in receipt of a letter from the Honorable Wesley E. Disney, relative to your desire for transfer to Chilocco, Haskell, or Sherman Institute, or to the position of education field agent. Perhaps you are unaware of the fact that the Secretary of the Interior does not approve of Congressional importunities. For your information, I am enclosing a copy of a Circular Letter relative to this matter.

There are at this time no suitable vacancies in any of the schools which you mentioned, and steps have already been taken to fill the education field agent's position in Oklahoma. I regret that we can offer you no encouragement for transfer within the near future.

Sincerely yours,

(Sgd.) P. W. Danielson

P. W. Danielson,
Assistant Director of Education.

Enclosure 2063148

cc Navajo Agency

7 ems 26/39

Miss Marsh has been at Cheyenne River for a number of years and her efficiency ratings have ranged from good to very good. The Cheyenne River Agency has a new unit dormitory setup and Miss Marsh apparently is not interested in dormitory work aside from her regular teaching duties. As you know, where we have unit dormitories the teachers are required to live with the youngsters in the dormitory unit. In the event Miss Haddan is not interested in work of this nature I am sure that Mr. Wells and Mr. Dickens would not recommend her transfer.

5-450 o.

MENT OF T
STATES IND
Fort Peck

gulations on the
22,1913

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non
[Number days le

ant will here say

REFER IN REPLY TO THE FOLLOWING:

ADDRESS ONLY THE
COMMISSIONER OF INDIAN AFFAIRS

UNITED STATES
DEPARTMENT OF THE INTERIOR
OFFICE OF INDIAN AFFAIRS
WASHINGTON



JUN -6 1940

Mr. E. R. Fryer

Supt., Navajo Agency

Attention: Mrs. Adams

Dear Mr. Fryer:

Mr. George C. Wells, Superintendent of Indian Education for the Dakota area, and Superintendent Dickens of the Cheyenne River Agency, South Dakota, have indicated that they would be glad to have the services of Miss Marie S. Haddan, Teacher Community School, Toadlena Boarding School, Navajo Agency, provided you would be willing to accept Miss Wanda N. Marsh, Teacher Junior High at the Cheyenne River Boarding School, Cheyenne River, South Dakota.

Miss Marsh has been at Cheyenne River for a number of years and her efficiency ratings have ranged from good to very good. The Cheyenne River Agency has a new unit dormitory setup and Miss Marsh apparently is not interested in dormitory work aside from her regular teaching duties. As you know, where we have unit dormitories the teachers are required to live with the youngsters in the dormitory unit. In the event Miss Haddan is not interested in work of this nature I am sure that Mr. Wells and Mr. Dickens would not recommend her transfer.

In the event the proposed transfers are agreeable to you it will be appreciated if you will discuss the matter with Miss Haddan and give us your decision at your earliest convenience.

P. W. Danielson
Assistant Director of Education

Rare Bits

5-251

UNITED STATES
DEPARTMENT OF THE INTERIOR
OFFICE OF INDIAN AFFAIRS
FIELD SERVICE



CERTIFICATE OF WORK DONE AT SUMMER SESSION

This is to certify that Marie S. Haddan (Name of employee), an employee of the United States Indian Service, attended the Santa Fe Session, Indian Service Summer School (Name of school or college attended) from August 5 to August 23, 1940 and performed the work required in the following courses during the period of attendance:

DESIGNATION OF COURSE	Weeks spent in course	Rating on work done	Hours of credit
<u>Living with the Cottage Dormitory</u>	<u>3</u>	<u>S</u>	<u>1</u>
<u>Social Factors in Relation to Curriculum Making</u>	<u>3</u>	<u>S</u>	<u>1</u>
<u>The Relation of Advisers, Cottage Dormitory Staff, Matrons to curriculum Making.</u>	<u>3</u>	<u>S</u>	<u>1</u>
<u>Imp. for Curr. Making to be derived from Activities of Social Welfare Agencies.</u>	<u>3</u>	<u>S</u>	<u>1</u>

W. Keith Kelley
(Name)
Registrar (Title and school)

This form is to be filled out by the Director of the summer school for all Indian Service employees taking educational leave. The employees will transmit the completed form to the Indian Office through their superintendent. *** 6-9573

Nov. 1894

[Last date of entering Government Service.]

If application is for sick leave, ap

Teach

If application be for leave without

for

Respectfully forwarded. This applicant has been a teacher since January 1 of the present year, as follows:

LARGE NUMBER ATTEND RECEPTION

A large number of friends of Miss Marie Haddan, county superintendent, who resigned to accept a position with the Indian Service at the Navajo agency at Gallup, New Mexico, and Mrs. J. S. Knight, county superintendent elect, who will fill the unexpired term of Miss Haddan, attended the reception in their honor at the court house last Saturday.

Mrs. Tom Nash played a beautiful accordion number, the Indian Love Song, Miss Lella Morgan gave the welcome address. Another number, Home Sweet Home, was played by Mrs. Nash.

E. B. Brown, superintendent of the Locust Grove schools addressed the gathering and paid many fine compliments to Miss Haddan's work. He expressed his pleasure of having been permitted to serve and work with Miss Haddan in educational work. He spoke of her temperate and lovable disposition, stressing the fact that she was never to be found in anything but the best of spirits and with always a kind word and an attentive ear for all who came to her with their problems.

Mr. Harrison, who is regarded as Mayes county's historian, has always taken a great interest in the schools of the county and paid Miss Haddan some very fine tributes in his address. He stated that he had known her since babyhood, that he had watched her work in the different fields of education and that only a short time ago at the Welch school, he predicted that she would forge ahead in the educational field.

The following resolution was introduced by County Judge W. E. Nicklin and unanimously passed by those present.

Whereas, Miss Marie Haddan has spent her life among us, and has served a number of years as teacher in our public schools, and is at this time serving her second term as County Superintendent of the public schools of this county, and

Whereas, she has in all conditions in life proven herself to be honorable, efficient and dependable, thereby earning for herself the confidence, respect and esteem of all who know her and

Whereas, she has recently accepted a position as teacher in the

Navajo Indian Agency school at Gallup, New Mexico, and will soon leave this community to take up that work in her new home, and

Whereas, we deem it but fit and proper that we, the officers, teachers, and friends of Miss Haddan of this county should give expression of the high regard and esteem we entertain for her as a citizen and official, and of our best wishes for her future happiness, contentment and welfare in her new home and field of endeavor, and to commend her to those whom she may serve and come in contact with in her new location.

Therefore, be it resolved by the officers, teachers and citizens of Mayes county, Oklahoma, assembled at the City of Pryor Creek, in said county, that we hereby express to Miss Marie Haddan our sincere friendship, confidence and esteem for her; our regret for the loss of her services to this county and community; and of our interest in her future welfare and happiness, and

Be it further resolved, that we hereby commend our friend, Miss Marie Haddan, to all for whom and with whom it may be her lot to serve and associate with in her new home and location, as a woman of noble character and purpose, and industrious and efficient in her work and all of her undertakings, and

Be it further resolved, that a copy of these resolutions be furnished Miss Marie Haddan, and a copy thereof be furnished to each of the newspapers of this city.

Lella Morgan, Chairman.
Attest: Ada A. Jones, Dean of Teachers in Mayes County.
By W. E. Mayes, Board of County Commissioners.

Everyone present expressed their confidence in Mrs. Knight, incoming superintendent, and predicted that the schools of Mayes county would continue to move forward with the same able cooperation from the superintendent's office. Mrs. Knight is exceptionally well qualified for county superintendent. Although we have lost a most capable superintendent, we have gained another.

Miss Haddan accompanied by her brother, Elmer Haddan, left early Tuesday morning for Gallup, N. M. where she will take up her new duties. Elmer will return by bus in a few days.

THE PRYOR JEFFERSONIAN
THURSDAY, DECEMBER 24, 1930

Placement.

January 6, 1938

Miss Marie S. Haddan,
Teacher, Community School,
Toadlena Boarding School,
Through Supt. Navajo Agency.

My dear Miss Haddan:

On October 4 we sent you a Reference Letter form, for your execution and return, concerning the services of Mr. Clifford W. King, who was employed as teacher under your supervision when you were County School Superintendent of Districts 21 and 60, Mayes County, Oklahoma, during the years 1932-36. We did not receive the Reference Letter and on November 30 we sent you a call-up card, asking that you return it as soon as possible. Apparently you still have not returned the form, so I am enclosing another and you are requested to fill it out and return it immediately so that we may have complete information concerning Mr. King's qualifications as a teacher.

Sincerely yours,

(Sgd.) E.L. Compton,
Supervisory Employment Agent.

Enclosure 1048362.

COPY
Original mailed
Miss Haddan
1-11-38

Before and After

Copy

County of Mayes
Department of Public Instruction
Pryor, Oklahoma

MARIE S. HADDAN
SUPERINTENDENT

December 18, 1936

TO THE BOARD OF COUNTY COMMISSIONERS
MAYES COUNTY, PRYOR, OKLAHOMA

GENTLEMEN:

Inasmuch as I have been appointed to a Civil Service position, Indian Education Service, Department of Interior, and necessary to assume duties immediately, I wish to tender my resignation as Superintendent Public Instruction, Mayes County, effective December 22, 1936.

I wish to thank each of you for the courtesies extended during my administration. It has been my desire at all times to work for the best interest of the schools and I shall continue to be interested in their progress and the welfare of the people of Mayes County.

I wish you all a Merry Christmas and may the New Year hold much happiness in store for you and your families.

Respectfully yours,

Marie S. Haddan
Marie S. Haddan
County Superintendent

UNITED STATES
DEPARTMENT OF THE INTERIOR
OFFICE OF INDIAN AFFAIRS
FIELD SERVICE
Prewitt, New Mexico
June 12, 1937

NAVAJO SERVICE
JUN 16 1937
Blair

Mr. C. M. Blair
Director Navajo Schools
Window Rock, Arizona

Mr. Bogard: Will you please mail c

Mr. H. Bogard, Superintendent
Fort Wingate, New Mexico

Thank

OFFICE OF INDIAN AFFAIRS
Personnel Records Unit

Cross Reference

Dear sirs:

Should a vacancy occur in a boarding school or in the Indian Education Service other than in a day school for the ensuing year which you think that I may credibly fill, I would appreciate your consideration for such position.

You are invited to investigate my record as a citizen, teacher and public official and I am sure that this investigation will convince you that it has been my constant aim and ambition to consider first, best interest of the people whom I have or may serve.

I submit to you the following names for reference and shall be glad to furnish other names upon request.

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- E.E. Halley, Chief High School Inspector, Capitol Bldg., Oklahoma City, Okla.
- E.A. Duke, Rural School Supervisor, State Dept. Edu. Oklahoma City, Okla.
- John Vaughan, Pres. Northeastern teachers College, Tahlequah, Okla; and former State Superintendent Public Instruction
- George C. Wells, Director Indian Education of Okla. Key Bldg., Oklahoma City
- Vera Jones, Professor of Education, A & M College, Stillwater, Okla.
- P.W. Danielson, Director of Indian Education, Federal Bldg. Muskogee, Okla.
- Thos. J. Harrison, Mayor, Pryor, Oklahoma
- Earl Ward, Sec. Chamber of Commerce, Pryor, Oklahoma
- W.E. Nicklin, Judge Mayes County, Pryor, Oklahoma
- N.B. Johnson, District Judge, Claremore, Oklahoma
- E.B. Brown, Superintendent, & Pres. Mayes Co. Teachers Assoc., Locust Grove, Okla
- Mrs. J. S. Knight, Superintendent Public Instruction, Mayes Co. Pryor, Okla.
- C.D. Mitchell, First National Bank, Pryor, Oklahoma

Name of person referred to:

Date: *Nov 24, 1939*
Kirkaldie, Mary Ann

Brief of contents

change of name

For further information see file of

Mary A. King

P. R. U.

Jurisdiction

Application

Status

Marie S. Haddan
Marie S. Haddan

Mary King, Letter; Official Personnel Folders—
Department of the Interior, Bureau of Indian
Affairs; Record Group 146: National Archives, St.
Louis.

Marie Haddan, Letter(s); Official Personnel
Folders—Department of the Interior, Bureau of
Indian Affairs; Record Group 146: National
Archives, St. Louis.

What do you Need to Move from Here to There?

How do I submit a written request for copies of personnel records?

Certain basic information required to locate civilian personnel records includes:

- full name used during federal employment (first, middle, last, maiden (if applicable)),
- date of birth,
- name of employing federal agency,
- beginning and ending dates of federal service

Email [preferred]: stl.archives@nara.gov

www.archives.gov/st-louis/opf

Education.

The Navajo Service
Window Rock, Arizona
August 19, 1937

Mrs. Marie Haddan
Baca Day School
Prewitt, New Mexico

My dear Mrs. Haddan:

This is to notify you that you have been transferred from the Baca Day School to Toadlena Boarding School and should communicate with Mr. Ernest B. Wohlenberg, Principal, Toadlena, New Mexico, as to the time for entering on duty.

You should report no later than September 1, unless your vacation extends beyond that period, and attend the area meeting to be held at Tohatchi, Wednesday, September 1, from 10:00 A.M. until 4:30 P.M.

Very truly yours,

Lucy Wilcox Adams
Director of Navajo Schools

LWA:ms

Personnel

UNITED STATES
DEPARTMENT OF THE INTERIOR
OFFICE OF INDIAN AFFAIRS
FIELD SERVICE

Anadarko Area Office
Anadarko, Oklahoma

Mr. Peru Farver
Superintendent
Cheyenne River Indian Agency
Cheyenne Agency, South Dakota

OCT 9 - 1950

Dear Mr. Farver:

We have under consideration the employment as Adviser (Girls), Miss Marie S. Haddan.

Miss Haddan's Standard Form No. 57, Application for Federal Employment, shows that she was employed at the Cheyenne Indian Boarding School from September, 1940 to June 1942 as Teacher, Junior High when she transferred to the Department of Justice, Seagoville, Texas.

Please advise us the type of appointment Miss Haddan held, and if her personnel folder is available will you kindly forward it for our review? Thank you for an early reply as our school term has begun and we are desirous of filling the advisory position as soon as possible.

Sincerely yours,

W. Wade Head
W. Wade Head
Area Director





Bureau of Indian Affairs agencies, subagencies, substations, schools, hospitals, and other jurisdictions dot the west, as seen in this 1935 map, and so records today are found at National Archives facilities nationwide.

National Archives at College Park, Cartographic
 ([NAID 100306991](#))

857. 2574

100

IN RE
Application for Enrollment of
MINOR CHILD
Act of Congress Approved
April 26, 1906

Marie S Haddan
as a citizen of
CHEROKEE Nation.

Approved *SEP 24 1906* 190
Commissioner.

DEPARTMENT OF THE INTERIOR
COMMISSIONER TO THE FIVE CIVILIZED TRIBES

FILED
MAY 24 1906

RECEIVED
MAY 11 1906

BIRTH AFFIDAVIT.
DEPARTMENT OF THE INTERIOR.
COMMISSIONER TO THE FIVE CIVILIZED TRIBES
ENROLLMENT OF MINORS. ACT OF CONGRESS, APPROVED APRIL 26, 1906.

In Re Application for Enrollment, as a citizen of the Cherokee Nation,
of Marie S Haddan born on the 2 day of Jan 1908
Name of father: David B Haddan a citizen of the Cherokee Nation.
Name of mother: Elizabeth J Haddan a citizen of the Cherokee Nation.
Tribal enrollment of father _____ Tribal enrollment of mother 6598
Postoffice Pylon Creek I T

AFFIDAVIT OF MOTHER

United States of America, Indian Territory,
Northern District.

I, Elizabeth J Haddan on oath state that I am 26 years of age and a citizen by blood of the Cherokee Nation; that I am the lawful wife of David B Haddan who is a citizen, by marriage of the Cherokee Nation; that a female child was born to me on 2 day of Jan 1908; that said child has been named Marie S Haddan, and was living March 4, 1906.
WITNESSES TO MARK: Elizabeth J Haddan

Subscribed and sworn to before me this 8 day of May 1906.
& M Watts
Notary Public.

AFFIDAVIT OF ATTENDING PHYSICIAN OR MID-WIFE

United States of America, Indian Territory,
Northern District.

I, W J Jilly a Physician on oath state that I attended on Elizabeth J Haddan wife of David B Haddan on the 2 day of Jan 1908; that there was born to her on said date a female child; that said child was living March 4, 1906; and is said to have been named Marie S Haddan
WITNESSES TO MARK: W J Jilly

Subscribed and sworn to before me this 10 day of May 1906.
& M Watts
Notary Public.

MINOR **DAWES**
Cherokee Nation, Cherokee Roll. Card No. 857

Residence Cherokee Station
Post Office Pylon Creek I T
Act of Congress approved April 26, 1906.

Roll No.	Name	Age March 4, 1906.	Sex	Blood	Name of Father	Father's Roll No.	Name of Mother	Mother's Roll No.	Born
<u>751</u>	<u>Haddan, Marie S.</u>	<u>3</u>	<u>F</u>	<u>1/32</u>	<u>David B. Haddan</u>	<u>I T</u>	<u>Elizabeth J. Haddan</u>	<u>6598</u>	<u>Jan 2-1908.</u>
CITIZENSHIP CERTIFICATE ISSUED FOR No. <u>1</u> <u>No 28 15-1906</u>									

For Father's enrollment see Cherokee Roll Card No. 2574
For Mother's enrollment see Cherokee Roll Card No. 2574
Remarks Application for No 1 received May 11-1906.

Enrollment of No. 751 Approved SEP 24 1906 Date May 24-1906.
Secretary of Interior OGT 15 1906 Commissioner

A young Marie Haddan in the Dawes Commission records, 1906

National Archives at Fort Worth ([NAID 44866399](https://www.iaid.gov/naid/44866399))

Mary J. Haddan
[Full name.]

If application be for... This applicant has been absent since January 1 of the present year, as follows:
Respectfully forwarded.

UNITED STATES
 DEPARTMENT OF THE INTERIOR
 OFFICE OF INDIAN AFFAIRS
 FIELD SERVICE
 Prewitt, New Mexico
 June 12, 1937

Mr. C. M. Blair
 Director Navajo Schools
 Window Rock, Arizona

Mr. H. Bogard, Superintendent
 Fort Wingate, New Mexico

Dear sirs:

Should a vacancy occur in a boarding school or in the Indian Education Service other than in a day school for the ensuing year which you think that I may credibly fill, I would appreciate your consideration for such position.

You are invited to investigate my record as a citizen, teacher and public official and I am sure that this investigation will convince you that it has been my constant aim and ambition to consider first, the best interest of the people whom I have or may serve.

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- E.A.Duke, Rural School Supervisor, State Dept. Edu. Oklahoma City, Okla.
- John Vaughan, Pres. Northeastern teachers College, Tahlequah, Okla; and former State Superintendent Public Instruction
- George C. Wells, Director Indian Education of Okla. Key Bldg., Oklahoma City
- Vera Jones, Professor of Education, A & M College, Stillwater, Okla.
- P.W. Danielson, Director of Indian Education, Federal Bldg. Muskogee, Okla.
- Thos. J. Harrison, Mayor, Pryor, Oklahoma
- Earl Ward, Sec. Chamber of Commerce, Pryor, Oklahoma
- W.E.Nicklin, Judge Mayes County, Pryor, Oklahoma
- N.B. Johnson, District Judge, Claremore, Oklahoma
- E.B.Brown, Superintendent, & Pres. Mayes Co. Teachers Assoc., Locust Grove, Okla.
- Mrs. J. S. Knight, Superintendent Public Instruction, Mayes Co. Pryor, Okla.
- C.D. Mitchell, First National Bank, Pryor, Oklahoma

I wish to thank each of you for the courtesies extended during the time that I have been employed in the Navajo Service.

Yours very truly,
Marie S. Haddan
 Marie S. Haddan

MSHmh

UNITED STATES
 DEPARTMENT OF THE INTERIOR

1-034
 (August 1936)

Date, 7-9-37, 1937

I, Marie S. Haddan
 (Sign full name, with Miss or Mrs. if appropriate)
 ask to be excused for _____ hours, _____ to _____ today, _____, 19____
 (or)
 apply for leave of absence 18 days, 7/6/37 to 7/23/37 inclusive.
 Position and salary John Co. 16.00 Educational Leave
 Recommended _____
 (Title) _____
 Returned to duty _____, 1937, 8A m.
 Signature _____

Accumulated leave unused		
Annual	Sick	
Leave heretofore granted this year		
Annual	Sick	No pay
Approved for		
Annual	Sick	No pay
Military		
Approved for		

(Chief of Division)
 noted immediately,
 to Chief Clerk.
 Approved _____
 Chief Clerk.
 Approved _____
 Chief Clerk, Department of the Interior.
 (To be filled in when leave is for more than one day) [Over]

The following report should be made on the day an employee enters on duty, either by appointment of the Secretary or the Navajo Agency, transfer by the Secretary or the Navajo Agency, or separation in any manner. Note under "Remarks" the nature of the action as mentioned above.

Name Marie Haddan Census No. _____
 Name of Activity Base Day School Rate _____
 Position Teacher Community Schools Pos. No. 617a
 Deductions: Quarters \$190.00 Board _____
 Date of Birth ?
 Date of Entrance on Duty 1-11-37
 Date of Separation _____
 Temporary Field Agreement (Form 1-345) (Yes) (No)

Remarks:
 Mr. Blair informs us that this party should be taken up Dec. 23, 1936 and that her time should be reported from that date on.
 Please advise whether or not she has been paid for December. If not, advise so that her time will be submitted.

H. Bogard, Supt.
 Reporting Officer
 1-18-37

Date _____

Circa 1937 "Marie Haddan" file in Decimal Correspondence collection, Navajo Service

National Archives at Denver
 (NAID 6041235)



“Two men on horseback follow the herd down the road” on the Cheyenne River Reservation

Cheyenne River Agency records are held by the National Archives at Kansas City!



If application be for leave without pay, the officer in charge will fill out the following blank and the application to the office.

Respectfully forwarded. This applicant has been absent since January 1 of the present year, as follows:

Miss Haddan, teacher of seventh and eighth grades, is probably the outstanding critic of the unit dormitory and more or less of a trouble maker. Miss Schott who is a fine teacher is involved, as

FILE NO. 41811 - 1936 CHEYENNE RIVER 800

CHEYENNE RIVER 800

5-8494

UNITED STATES
DEPARTMENT OF THE INTERIOR
OFFICE OF INDIAN AFFAIRS

FILES

CAUTION!
Positively no papers to be added to or taken from this file, except by an employee of the Mails and Files Division.

U.S. GOVERNMENT PRINTING OFFICE 16-7085

Education

UNITED STATES
DEPARTMENT OF THE INTERIOR
OFFICE OF INDIAN AFFAIRS
FIELD SERVICE
211 Chamber of Commerce Building
Denver, Colorado
May 3, 1942

Confidential

Mr. P. W. Danielson
Assistant Director of Education
Office of Indian Affairs
Washington, D. C.

Dear Mr. Danielson:

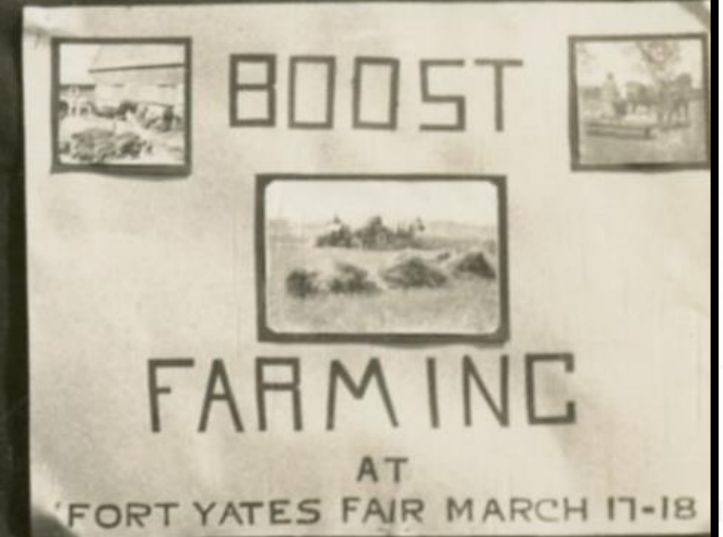
On the occasion of my visit to the Cheyenne River Agency on April 27 and 28, I had the opportunity of conferring with Superintendent Smith and Principal Shoemaker. Both reiterated the absolute need for a girls' adviser at the Cheyenne School. The Superintendent is willing to pay \$2,000 and wrote you under date of April 16. In going over the advisory situation I find that it is indeed not working very well. Miss Haddan is probably the outstanding critic of the unit dormitory set-up and undoubtedly is the biggest trouble maker. She teaches the 7th and 8th grades. Miss Schott follows her lead. However, Miss Schott is reported to be a fine teacher. Mrs. Mulder is also involved in the mess and is

Cheyenne River school inspection report, 1942, from the Central Classified Files

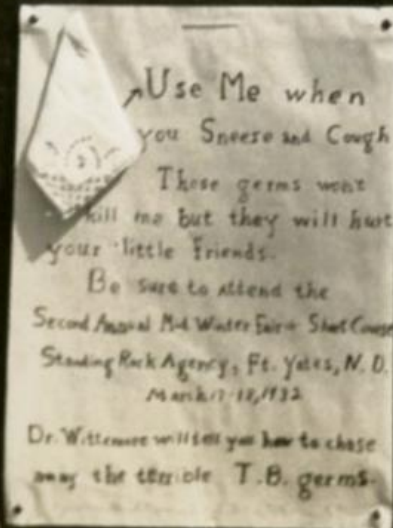
National Archives in Washington, DC ([NAID 300324](#))

NOTE!
Records can vary greatly by office or jurisdiction

Records about employees can be found in dedicated series...



...or buried in massive administrative series



13

Things to find: correspondence

Department of the Interior,
UNITED STATES INDIAN SERVICE,
Paqueote via Legation, M.
Oct 5, 1903

Supt C. F. Coggeshall,
Santa Fe, N. M.

My reply to the enclosed telegram was
"not on three conditions: Field too difficult
for short help. Will accept Donnings on
recommendations of Supt Santa Fe Dist.
Prim teacher 100 per mo. Assnt T. 72. as per no
Indust Keist, Darry Thomas 30. per mo."

Since then I have rec'd the enclosed letter
to Supt S. (Copy) by which you will see that
the "Incident" is either "closed" or reopened as
the Office sees fit.

I happen to have a nephew who is a
popular young Dem. in Texas and I may be
able to get a reconsideration of the case.
But I hope you will stand firmly by your
guns as the short equipment proposed is
merely an invitation to another failure and I
have no idea of being "The goat"

With kindest regards
I am very Resp. Yours
Mary E. Dissette

Dept. of the Interior,
Santa Fe, N. M.
May 29, 1895

Capt. Bullis
Adj. S. S. Insp. Lt.
Santa Fe, N. M.

Dear Capt. Bullis:-

Since you ask my opinion permit me
to say that I think it would be best to furnish the
Inds. with corn and wheat but no flour, for
three reasons:
There is no waste about either as they use it.
Every particle is turned to some account.
Some need seed and some food and it is
not possible without great effort to find which
need flour and which need seed.
Then if you issued flour it implies the idea of
being fed by the Americans and will result
in an annual demand of the same kind, with
reflections upon us when not complied with.
The issue of seed wheat I suggest more
of self help, and will require less
of the Govt. As to the issue of flour I do not
tell. I would like to see a portion of the
first allowed, get a place to store it and afford
a time, a fortnight in advance, to meet the needy
Inds there and issue to them.
They will come after it if they have sufficient notice
I think. For whatever about in uniform
you can perhaps engage the services
of the Graham who will take orders for the
for such articles.

2
Department of the Interior,
INDIAN SCHOOL SERVICE,
OFFICE OF SUPERINTENDENT, Pin.
189

Indians cannot be expected to bring furniture
to remote places like this. There is no sale
for it among the Inds when the teachers leave
and no white settlement within forty miles
where a sale could be made.
In view of these facts the Dept. ought to own
all necessary furniture here and there
are no extras on the place
The two chests of drawers take the places
of a bureau and wash stand which are
on the list allowed.
The only article which could be called in
question is the single iron bed which
is necessary as a spare bed now and
will be occupied by a seamstress as
soon as one is allowed us.

Respectfully Yours
Mary E. Dissette

Three of many letters written by Mary
Dissette at the Pueblo and Jicarilla Agency,
1903, 1895, 1896

National Archives at Denver ([NAID 1353890](https://www.na.gov/docId/1353890))

Respectfully forwarded. This applicant has been absent since January 1 of the present year, as follows:

Things to find: rosters

PRINCIPAL TEACHER

M. K. Culbertson, July 1, 1891 to January 5, 1893
 W. F. Howard, Jan. 5, 1893, to Aug. 21, 1893
 Anna C. Egan, May 28, 1894, to Jan. 8, 1896
 Chas. H. Lamar, January 13, 1896, to Apr. 12, 1898
 M. L. Silcott, Apr. 13, 1898, to Nov. 30, 1899
 Stephen B. Weeks, Dec. 1, 1899, to July 15, 1903
 Geo. B. Haggett, July 16, 1903, to Sept. 25, 1906
 John S. R. Hammitt, Dec. 1, 1906, to Sept. 30, 1907

TEACHER

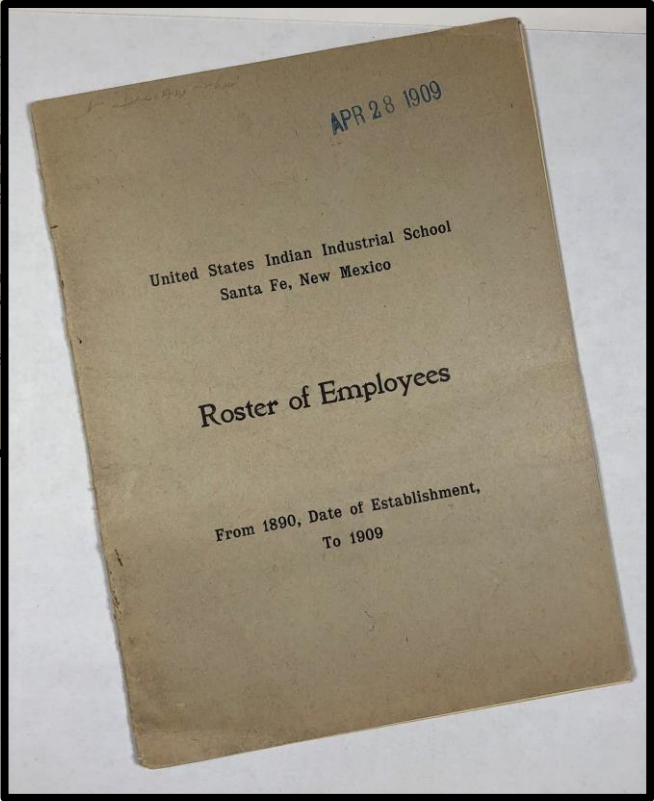
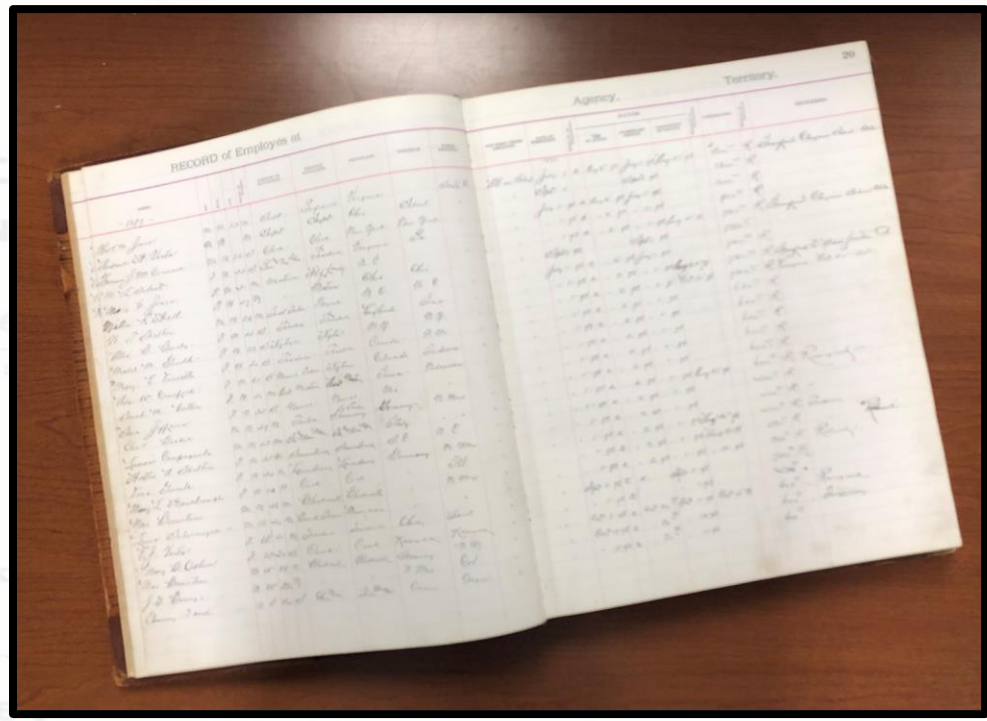
M. K. Culbertson, Jan. 10, 1891, to June 30, 1891
 Hattie Poyneer, (primary) July 1, 1891, to Feb. 4, 1892
 Mildred B. Collins, Apr. 1, 1892, to July 1, 1892
 E. B. Gose, Dec. 3, 1892, to Feb. 1, 1893
 Lida Jackson, Feb. 1, 1893, to March 1, 1893
 Evelyn M. Hodge, March 1, 1893, to July 1, 1893
 Evelyn M. Robertson, July 1, 1893, to Sept. 2, 1893
 Etta M. French, Sept. 2, 1893, to Nov. 1, 1893
 Sue O. Smith, Nov. 1, 1893, to May 1, 1894
 Effie M. Manners, May 1, 1894, to Apr. 1, 1895
 Katie Lyerly, Apr. 1, 1895, to Aug. 2, 1895
 Fannie L. Brigg, Aug. 2, 1895, to Oct. 1, 1895
 Chas. H. Lamar, Oct. 1, 1895, to Nov. 1, 1895
 Jane Langley, (kindergarten) Nov. 1, 1895, to Feb. 10, 1896
 Lulu M. Thomas, (kindergarten) Feb. 10, 1896, to July 1, 1896
 Lulu M. Lamar, (kindergarten) July 1, 1896, to May, 1897
 Allie B. Busby, May, 1897, to Dec., 1897
 M. L. Silcott, Dec., 1897, to July 1, 1898
 John W. Block, July 1, 1898, to Sept., 1898
 Ida W. Crawford, Sept., 1898, to (date)

PRINCIPAL TEACHER

Allie B. Busby, Apr. 13, 1898, to Aug. 31, 1898
 Mabel M. Gould, (kindergarten) May 20, 1898, to Oct. 31, 1898
 Mary E. Dissette, May 1, 1898, to March 15, 1899

TEACHER

E. J. Viets, Sept. 1, 1898, to Feb. 25, 1900
 Margaret E. Laird, Nov. 14, 1898, to July 1, 1901
 Mary E. Dawes, Nov. 26, 1898, to March 15, 1899
 Lucy Cook Palmer, Nov. 24, 1898, to Aug. 31, 1899
 Mary E. Dawes, March 16, 1899, to Sept. 3, 1901
 Harry Throssell, Sept. 1, 1898, to Jan. 8, 1900
 Louise H. Pilcher, (music) Sept. 1, 1899, to Oct. 15, 1900
 Daisy P. Patterson, (sloyd) Dec. 27, 1899, to May 26, 1900
 Robert J. Jackson, July 1, 1899, to July 31, 1902
 P. L. Lookaround, Sept. 1, 1899, to Apr. 15, 1901
 Gertrude Ferris, March 31, 1900, to Nov. 30, 1902
 Margaret E. Laird, (kindergarten) July 1, 1901, to Aug. 31, 1903
 July 1, 1901, to Nov. 23, 1903
 Sept. 4, 1901 to July 31, 1908
 Sept. 1, 1901, to July 31, 1902
 Oct. 27, 1901, to May 7, 1902
 May 8, 1902, to Oct. 8, 1905
 Aug. 1, 1902, to Aug. 6, 1903
 Sept. 27, 1902, to Aug. 31, 1903
 Dec. 28, 1902, to Oct. 19, 1903
 Aug. 7, 1903, to Nov. 6, 1905
 Sept. 1, 1903, to June 30, 1905
 Sept. 1, 1903, to Aug. 16, 1908
 Nov. 30, 1903, to Aug. 31, 1907
 Jan. 1, 1904, to July 31, 1904
 Feb. 3, 1905, to Aug. 6, 1905
 Aug. 7, 1905, to Sept. 30, 1906
 Nov. 7, 1905, to (date)
 Dec. 9, 1905, to March 3, 1907
 Oct. 12, 1906, to June 30, 1907
 July 1, 1907, to Jan. 31, 1908



Mary E. Dissette

Mary Dissette at the Santa Fe Indian School, 1898 school year

National Archives at Denver
 (NAID 1692901 and 1353902)

Things to find: rosters

5-450 o.

Statement of Persons employed in Indian Department service, in Columbia River District, Washington Territory, by R. H. Lousdale, Indian Agent, in quarter ending June 30, 1858.

No.	Names of Persons.	Where Born.	Whence Employed.	When Employed.	When Discharged.	When Employed.	Status of Service.	Rate of Pay.	Compensation Allowed.	Remarks.	
1	A. Townsend.	New York	White Salmon.	Sept. 1, 1856			U.S. Ind. Agent.	\$1,000 per annum.	\$250.00	Paid.	
2	Charles Lee	Same	Same.	Oct. 1, 1857.			Same.	Assistant.	\$40 per month.	\$180.00	Paid.
3	Joseph Tuckall	Wash. Terr.	Same.	April 1, 1858.			Same.	Interpreter.	\$500 per annum.	\$125.00	Paid.
4	Sack, Indian.	Same.	Same.	May 10, 1858.			Same.	Laborer.	\$20 per month.	\$30.00	Paid.

I certify, on honor, that the above statement is correct and true.

*White Salmon Indian Agency, W.T.
June 30, 1858.*

*R. H. Lousdale,
Indian Agent, W.T.*

Columbia River District employees, Territory of Washington, 1858

National Archives in Washington, DC
[\(NAID 177608227\)](#)

Respectfully forwarded. This applicant has been absent since January 1 of the present year, as follows:

Things to find: evaluations

Books read during past twelve months: (In May only.)

Four Essentials of Education.

How to Make a Curriculum.

Curriculum Adjustment in the Secondary School.

PERIODICALS

Periodicals for which employee is a regular subscriber: (In May only.)

The Journal of Educational Methods.

Primary Education.

Good Housekeeping.

Ladies Home Journal.

Current Events.

National Geographic.

5-400 L

INSTRUCTIONS

EFFICIENCY REPORT.

Name of employee **Mrs. Albertina P. Thayer.**

Name of school **Ft. Belknap Boarding** Date **May 1st, 1927.**

Native ability	V. Ex.	Position	Teacher
Acquired ability	V. Ex.	Salary	\$1300
Initiative	Ex.	Race	White
Openness to suggestion	Ex.	Sex	F.
Adaptability	Ex.	Age	41
Habits as to—		Years in service	11
Appearance	Ex.	Married or single	Married
Courtesy to others	V. Ex.	Physical condition	Ex.
Manners and speech	V. Ex.	Musical ability:	
Kindness to pupils	V. Ex.	Vocal	Average
Industry	V. Ex.	Instrumental	Piano
* Loyalty	Ex.	Interest in work	V. Ex.
		General efficiency	V. Ex.

COMMENT.

Mrs. Thayer is progressive and up to date in all her methods. A visit to her school room will convince anybody who is familiar with modern methods and school room work of their merits.

B. A. Thayer Prin.
6-2000 Superintendent

Excerpts from efficiency reports of
staff at Fort Belknap Agency

National Archives at Denver ([NAID 2576614](#))

Things to find: inspections and reports

GENERAL INFORMATION.

	MALE.	FEMALE.	TOTAL.
Capacity of the school.	23	36	59
Deserters returned	0	0	0
Number outing pupils assigned to the field.	0	2	0
Enrollment of white pupils this month *	0	0	0
Total enrollment of white pupils this school year.	0	0	0
Average attendance of Indians †	197	337	527

* Not to be included in daily record entries.
† Divide total of number present by number of school days for day schools and by number days in calendar month for boarding schools.

For DAY SCHOOLS.—Is luncheon served at noon? yes (Yes or no.)
 For DAY SCHOOLS.—What is the school population within 2½ miles from the school plant? 54
 Number of pupils in hospital during month: Boys 0; girls 0; total 0
 Total number of days in hospital: Boys ✓; girls ✓; total ✓

CERTIFICATE OF TEACHER.

I hereby certify, on honor, that the foregoing statements as to the Lodge Pole school truly set forth the information under each heading, and that they are correct.

May 23, 1929
Adelphi S. Swenson
 Teacher.

CERTIFICATE OF SUPERINTENDENT.

I have examined the above report and find it correct, and so certify.

_____, 19____
 Superintendent.

INSTRUCTIONS.
 1. Total enrollment is obtained by adding the number entered to the previous day's enrollment. It is always the total enrollment for the school year and increases from month to month.
 2. Number entered is the actual number entered each day.
 3. Number dropped is the actual number dropped each day.
 4. Number belonging is found by adding or subtracting the difference between 2 and 3 to or from the number belonging on the previous day.
 5. Number present is the actual number present on the day.

NOTES.
 Nos. 1, 4, and 5 are equal on the first day of the school year. This form should be in the hands of the principal or on the teacher's desk and the day's record should be made each day. Three monthly reports should be submitted during each quarter.
 White pupils in attendance are never included in the attendance schedule of this sheet.
 If in column No. 2 any pupils in school heretofore have reentered, indicate here how many.

Lodge Pole Day SCHOOL

MONTHLY REPORT

or

INDIAN SCHOOLS

For the month of May, 1929

Monthly report and inspection report from Lodgepole Day School, Fort Belknap Agency

National Archives at Denver
([NAID 2575526](#) and [2575534](#))

5-258
June, 1928

REPORT OF SUPERVISORY VISITS
(Numbers refer to list on the back of this sheet)

NAME OF TEACHER: Martin T. Swenson
 NAME OF SCHOOL: Lodgepole Day School DATE: Oct. 8, 1929
 BRANCH: _____
 TOPIC OR LESSON: Arithmetic
 GRADE: _____ NUMBER OF PUPILS: _____
 LENGTH OF VISIT: _____ MINUTES FROM _____ TO _____
 HABITS AS TO: 60 DISCIPLINE: 12:00
 APPEARANCE: _____ TECHNIQUE OF TEACHING: Good
 INDUSTRY: Excellent INTEREST IN WORK: Excellent
 VOICE: Very Good REACTION TO SUGGESTIONS: Very Good
 WORTH OF WORK: Excellent

ANALYSIS AND EVALUATION OF WORK

Learning conditions: Room clean and orderly. Temperature correct
Ventilation O. K. Lighting not good owing
to the location of windows.

Class activity: Arithmetic Class: A drill on the combinations
This was made interesting by the unique devices
used by the teacher.

Things to commend: Class interest and methods of teaching.

Things to improve: _____

Suggestions: Continue with the same methods.

Conference at Class room (Time) 15 minutes.

6-7254 (Signature and official title of person making report)

Things to find: photographs



Faculty photographs from the
Albuquerque Indian School

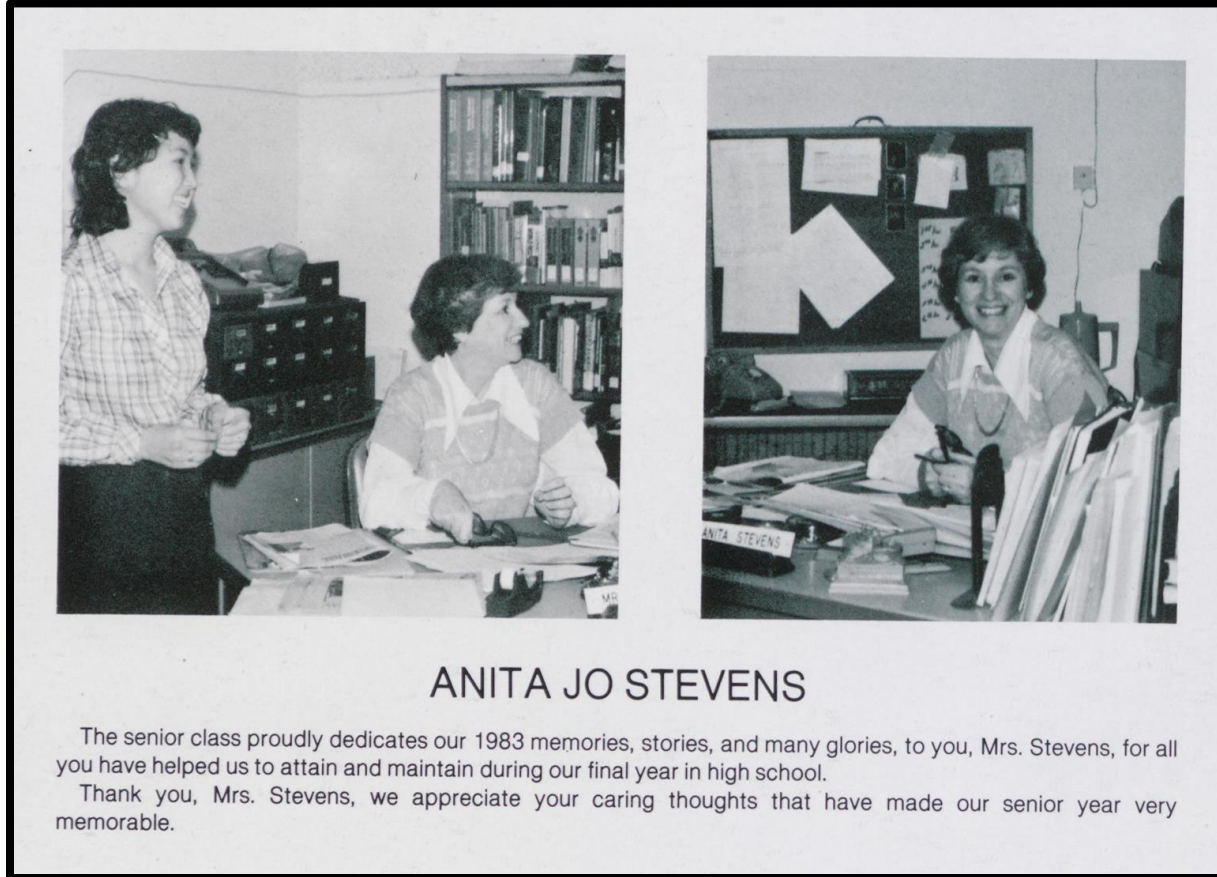
National Archives at Denver ([NAID 31491664](#))

Things to find: photographs

The screenshot displays the National Archives website interface for the Bureau of Indian Affairs Photographs Finding Aid. The header includes the National Archives logo and the text 'BUREAU OF INDIAN AFFAIRS Photographs Finding Aid'. Navigation links for 'TRIBAL NATIONS', 'TOPICS', 'STATES', and 'ABOUT' are visible. The main content area features a blue background with the title 'Bureau of Indian Affairs Personnel' and a description: 'This listing displays all of the photographs in this record group identified as relating to Bureau of Indian Affairs Personnel. Use the filters below to narrow down this list by Tribal Nation and/or state.' Below this, a 'Filter Results' section contains two dropdown menus: 'TRIBAL NATIONS' with the text 'SELECT TRIBAL NATIONS' and 'STATES' with the text 'SELECT STATES'.

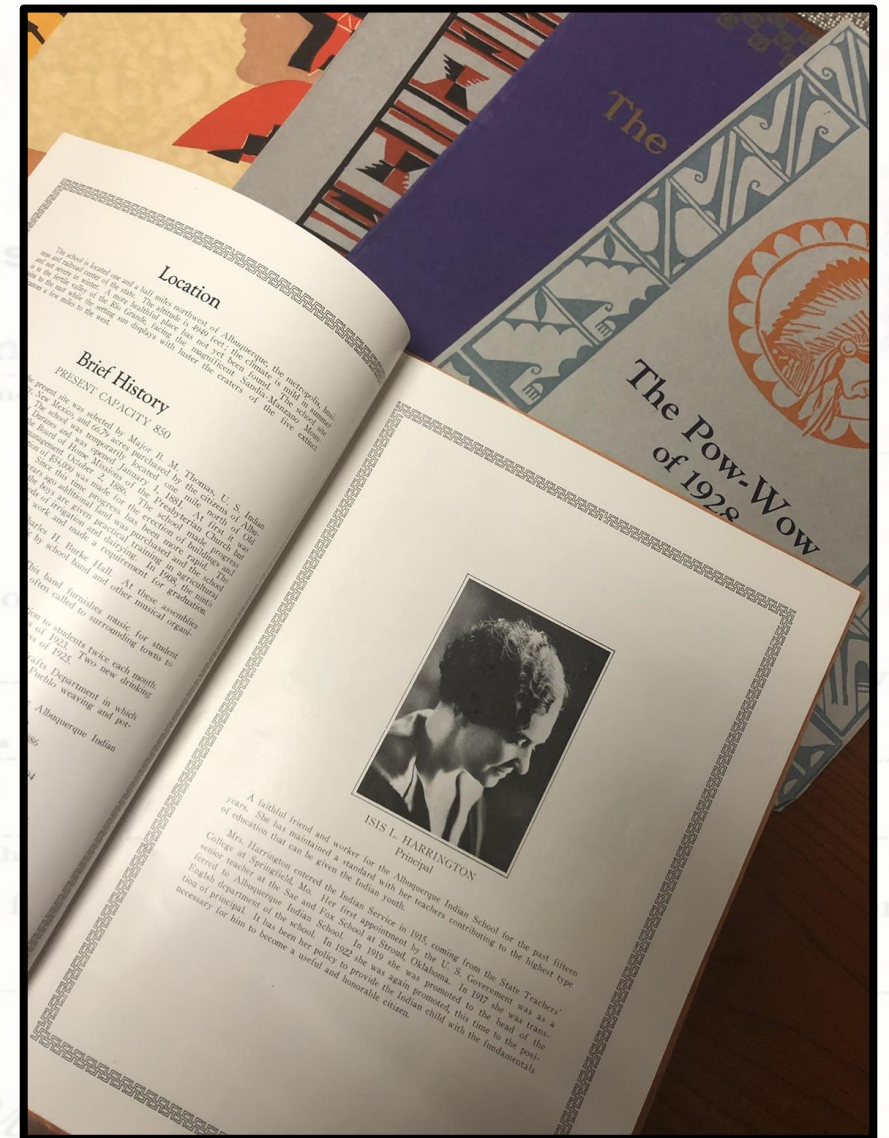
New BIA photograph website with digitized photographs searchable by state, tribal nation, and topic - such as “Bureau of Indian Affairs personnel”
www.archives.gov/research/native-americans/bia/photos/

Things to find: school annuals



The 1982/1983 "Taheta," Mt. Edgecumbe High School, Alaska

National Archives at Seattle ([NAID 26437230](#))



The 1926/1927 "Pow-Wow," Albuquerque Indian School, New Mexico

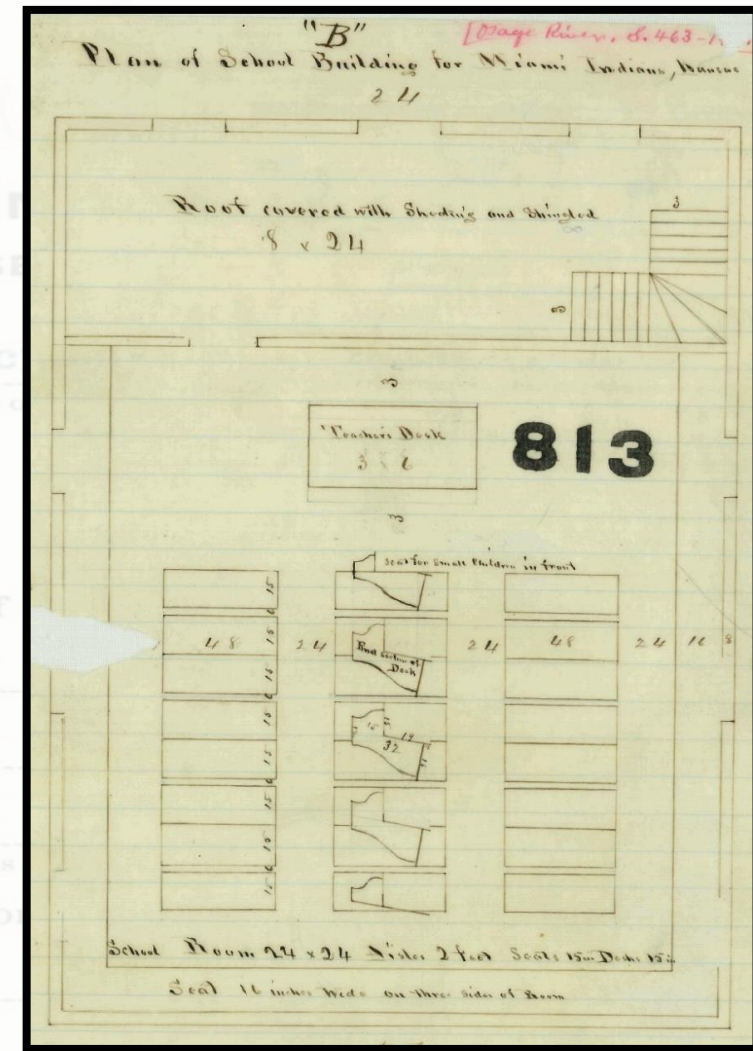
National Archives at Denver ([NAID 68888428](#))

Things to find: where they worked



“Government Buildings” at the Fort Berthold Agency

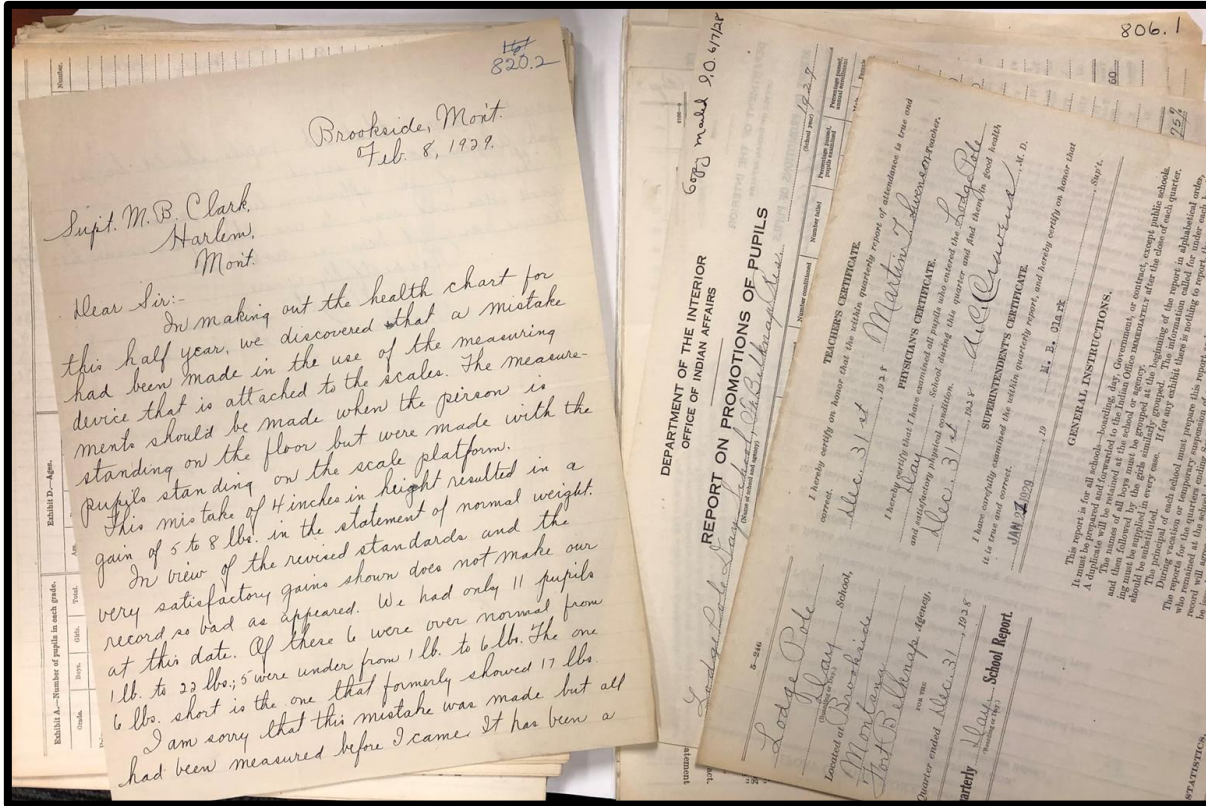
National Archives at Kansas City ([NAID 45641529](#))



“Plan of School Building for Miami Indians”

National Archives at College Park Cartographic
([NAID 50926132](#))

Things to find: miscellaneous paperwork



Various day school records from the Fort Belknap Agency.

Leave of absence form from the Fort Peck Agency
National Archives at Denver ([NAID 139071249](#))

5-480 o.

FORT PECK AGENCY
POPLAR, MONT.
RECEIVED
OCT 14 1913

DEPARTMENT OF THE INTERIOR,
UNITED STATES INDIAN SERVICE,

Fort Peck Agency, Poplar, Montana,
[Name of school, agency, or project.]

Oct. 1, 1913
[Date.]

To the OFFICER IN CHARGE.

Sir: In accordance with the leave regulations on the back of this blank, I respectfully request leave of absence for 6 days from Sept. 22, 1913 to Sept. 27, 1913, both inclusive.

Without pay visiting relatives.
[Kind of leave wanted.] [Reasons.]

Nov. 1894 none
[Last date of entering Government Service.] [Number days leave of this character during current calendar year.]

If application is for sick leave, applicant will here say what form of voucher accompanies the application:

Very respectfully,

Teacher Mary J. Hawk
[Position.] [Full name.]

If application be for leave without pay, the officer in charge will fill out the following blank and forward the application to the office.

Respectfully forwarded. This applicant has been absent since January 1 of the present year, as follows:

Annual leave, with pay	-----	30
Sick leave, with pay	-----	0
Detail, with pay	-----	0
Leave without pay	-----	0

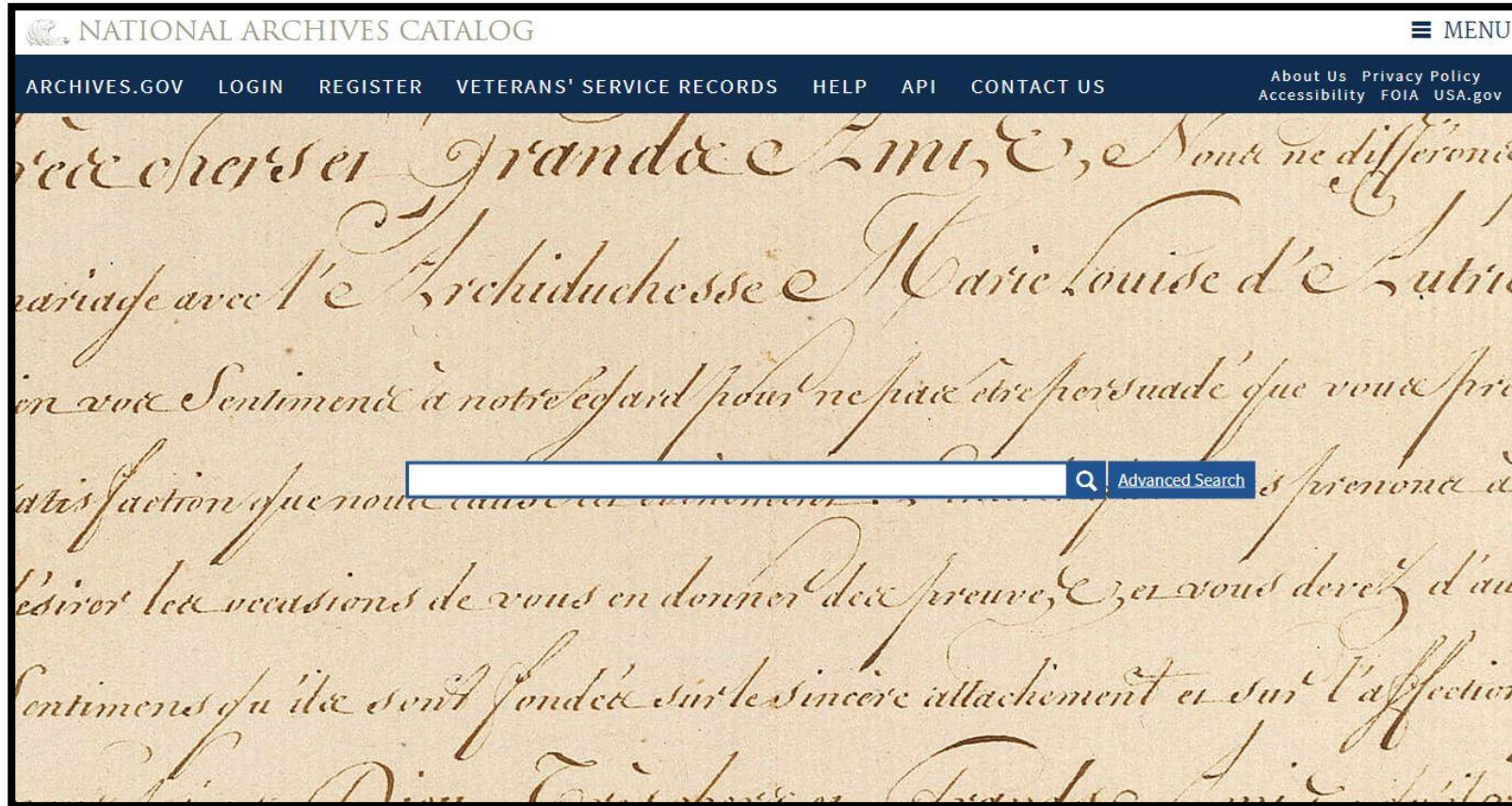
This application is therefore approved with recommendation that the same be granted for the following reasons: -----
for reasons stated

It will not be necessary to have the services of a temporary employee in the absence of the applicant.

RETURNED APPROVED: M. E. Clark
14
Second Assistant Commissioner,
Indian Office.

[Signature]
Supt. & Spl. in charge

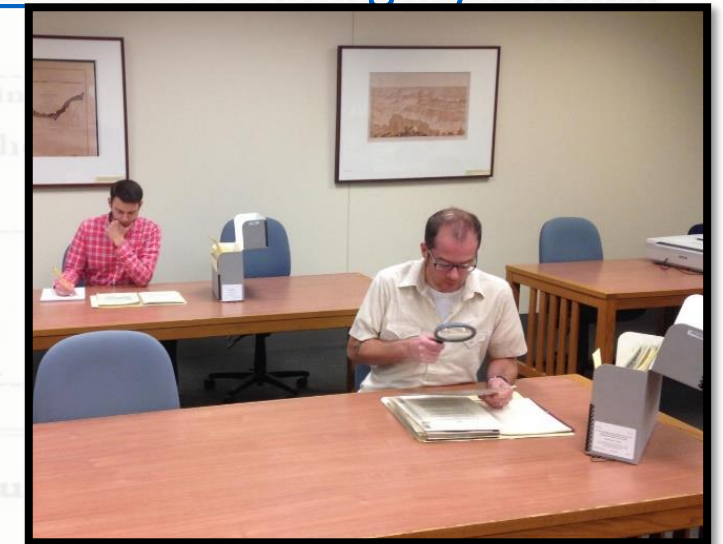
How to research...



To research in person, find the contact information, location, and hours of our various National Archives field units at

www.archives.gov/locations

For overview of records, locations, and some digital items, visit the National Archives Catalog at <https://catalog.archives.gov/>



Questions?



EMPLOYEES IN THE U. S. INDIAN SERVICE
At Fort Defiance, Ariz., Decoration Day May 30, 1899

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To the OFFICE
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Respectfully forwarded. This applicant has been absent since January 1 of the present year, as follows:



After the broadcast . . .



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Email questions to [*inquire@nara.gov*](mailto:inquire@nara.gov)

**Video recordings of lectures and
downloadable handouts
will remain online at
[*www.archives.gov/calendar/genealogy-fair*](http://www.archives.gov/calendar/genealogy-fair)**



Feedback

We value your opinion.

Please take a minute to complete a short evaluation. Your comments help us maintain the quality of our services and plan future programs.

Thank you!

Event Evaluation:

www.surveymonkey.com/r/KYREventEval



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KNOW YOUR RECORDS

National Archives and Records Administration



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Educational resources on how to access and do research using U.S. Federal Government records held at the National Archives and Records Administration.

Know Your Records

www.archives.gov/calendar/know-your-records

Videos and handouts on **You** 



Questions & Answers in Chat

Please stay if you have questions.

Although this concludes the video portion of the broadcast, we will continue to take your questions in **Chat** for another 10 minutes.



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