NATIONAL ARCHIVES MICROFILM PUBLICATIONS

PAMPHLET DESCRIBING M18

Records of the Office of Indian Affairs Registers of Letters Received 1824-1880



NATIONAL ARCHIVES AND RECORDS SERVICE GENERAL SERVICES ADMINISTRATION WASHINGTON: 1975

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are from

Records of the Bureau of Indian Affairs

Record Group 75

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RECORDS OF THE OFFICE OF INDIAN AFFAIRS REGISTERS OF LETTERS RECEIVED 1824-1880

On the 126 rolls of this microfilm publication are reproduced the registers of letters received by the Office of Indian Affairs from 1824, the date of its establishment, through 1880. Each roll reproduces a single register.

The Bureau of Indian Affairs was established within the War Department on March 11, 1824, by order of Secretary of War John C. Calhoun. The Bureau operated informally within the War Department from 1824 to 1832, when an act (4 Stat. 564) authorized the appointment of a Commissioner of Indian Affairs to direct and manage, under the supervision of the Secretary of War, all matters arising from relations with the Indians. An 1849 act (9 Stat. 395) transferred the Bureau from the War Department to the newly established Department of the Interior, where it has since remained. Although Secretary Calhoun used the term "Bureau" in his order, the name "Office of Indian Affairs" soon became common usage. The name "Bureau of Indian Affairs" was not formally adopted until 1947.

The central office of the Bureau was primarily responsible for administration. The field officials maintained contact with the Indians and carried out the functional operations.

During the 19th century there were two principal types of field jurisdictions: superintendencies and agencies. Superintendents had general responsibility for Indian affairs in a geographic area, usually a Territory but sometimes a larger area. Agents were immediately responsible for the affairs of one or more tribes. The policy of giving supervisory authority over a number of agencies to a superintendent was discontinued in the 1870's, and by 1878 the last superintendency was abolished. Thereafter, all agents reported directly to the Bureau of Indian Affairs.

The Bureau also employed other kinds of field officers. Purchasing and disbursing agents were concerned, respectively, with obtaining goods and with distributing either goods or money. Emigration agents aided in transferring Indians from one area to another. Enrolling agents prepared rolls for annuity disbursements, land allotments, and other purposes. There were also treaty commissioners, inspectors (beginning in 1873), and special agents for specific missions, such as the investigation of the conduct of regular field employees or the settlement of claims.

The registers reproduced in this microfilm publication list all letters received by the Bureau. The information given for each letter includes the name of the writer; the date it was written and, beginning in April 1834, the date it was received;

the place where it was written; a summary of its contents; the jurisdiction or other heading under which it was filed; and, beginning in July 1836, the file number assigned to each letter upon its receipt.

Starting in December 1846, when subdivisions of the central office were formally established, a notation was made of the division to which a letter was referred for reply or other action. Although the names of these divisions varied, they were most commonly known as "Land," "Civilization," "Finance," and "Files and Records." In 1873 the Medical and Education Division assumed some of the duties of the Civilization Division, and in 1876 the Accounts Division was established. After April 1834, there also may be references to related records and an indication of the final action taken concerning a letter.

Letters were registered in the appropriate alphabetical section, usually by the first letter of the writer's surname, in order of their receipt. The headings "I" and "J" were combined for filing and registering purposes. Correspondence from certain officials was registered under letters indicating their offices. For example, letters from the President were registered under "P"; from the Secretary of War, under "W" or "S"; from the Secretary of the Interior, under "I"; and from the Second Auditor, under "A" or "S." Early correspondence from these officials often was registered under their surnames. Letters from Indians usually were registered under the name of the tribe; those from businessmen, under the name of the firm.

Correspondence from superintendents and agents usually was entered in the registers under their surnames. The major exception is correspondence from Territorial Governors serving as ex officio superintendents; these letters were usually registered under the name of the Territory. The other exception is letters from superintendents and agents from April to December 1877; these were registered under the name of the jurisdiction.

Enclosures were not registered separately; their existence is occasionally mentioned in the letter summaries in the registers. There are some cross-references to enclosures and to letters registered under a name different from the expected one, but these cross-references are used sporadically.

Occasional variations in the practice of making entries in the registers are noted in "Introductory Notes" that appear at the beginning of the microfilm rolls.

Most of the letters registered in these volumes are filed with the main series of letters received by the Office of Indian Affairs, 1824-81 (M234), but many are filed elsewhere. Some were referred to officials outside the Office of Indian Affairs; after April 1834 these referrals are noted in the registers. Other

letters were transferred from the main series of correspondence to some other series of records, such as the treaty files and the special files, established by the Office of Indian Affairs. These transfers were not always noted in the registers.

The registers reproduced in this microfilm publication are part of the records in the National Archives of the United States designated as Records of the Bureau of Indian Affairs, Record Group 75. National Archives and Records Service microfilm publications containing related records from the same record group are: M234, Letters Received by the Office of Indian Affairs, 1824-81; M574, Special Files of the Office of Indian Affairs, 1807-1904; T494, Documents Relating to the Negotiation of Ratified and Unratified Treaties With Various Tribes of Indians, 1801-69; M21, Letters Sent by the Office of Indian Affairs, 1824-1881; M348, Report Books of the Office of Indian Affairs, 1838-1885; M15, Records of the Office of the Secretary of War, Letters Sent, Indian Affairs, 1800-1824; and M271, Letters Received by the Office of the Secretary of War Relating to Indian Affairs, 1800-1823.

These introductory remarks were prepared by Michael A. Goldman.

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