

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

## **Schedule Number: NC1-AU-83-041**

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

### Description:

Items 1A and 1B are superseded by N1-AU-03-023 item 2

Date Reported: 2/12/2024

NC1-AU-83-041

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO. <b>NCI-AU-83-41</b>	
DATE RECEIVED <b>2/14/83</b>	
NOTIFICATION TO AGENCY <small>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.</small>	
Date <b>29 SEP 1983</b>	<i>Robert Kay</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION  
The Adjutant General's Office

3. MINOR SUBDIVISION  
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Gerre Turney

5. TEL. EXT.

325-6044

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal:

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
31 May 83	<i>John Henry Hatcher</i> DR. JOHN HENRY HATCHER	Archivist of the Army		
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>Claim reporting files. (FN 403-03) Documents containing statistical and fiscal data concerning the filing, processing, and administrative settlement of claims. Included are--a. Copies of reports kept by reporting office; b. Report consolidations and summaries prepared or kept by OTJAG; and c. Papers directly related to the reports.</p> <p>DISPOSITION: OTJAG: a. Consolidations and summaries: <del>Permanent.</del> <i>Destroy when no longer needed for current operations.</i> b. Other offices: Destroy after 2 years.</p> <p>BACKGROUND: These files relate to the investigation of accidents or incidents which may result in claims in favor of or against the Government, and the subsequent processing and settlement of claims. They are gathered according to AR 27-20, AR 65-1, and AR 230-16. They are gathered in the Legal Claims office. There are 26 linear ft on hand with a projected increase of 3 cuft.</p> <p><del>Request approval for permanent retention under the permanent files review program.</del></p> <p><i>Changes made with TAGO approval 9/15/83 Mass Data Change Sheet Not Needed</i></p>		<b>NCI-AU-79-7</b>	

*Agency sent 10-13-83 by DMW.*

JOB NO

NC1-44-79-7

TO: GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED OCT 30 1978

1. FROM (AGENCY OR ESTABLISHMENT) Department of the Army

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION Office of The Adjutant General

To accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

3. MINOR SUBDIVISION Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER R. Bonnell

5. TEL. EXT. 693-1938

3-11-80 Date *Jane O'Neil* Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 5 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal
[X] B Request for disposal after a specified period of time or request for permanent retention

C. DATE 11 Oct 78; D. SIGNATURE OF AGENCY REPRESENTATIVE GUY B. OLDAKER; E. TITLE Chief, Records Management Division

Table with 3 columns: 7. ITEM NO., 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods), 9. SAMPLE OR JOB NO., 10. ACTION TAKEN. Contains handwritten entries: FN 403-03, 412-12, 413-02, 413-03, and 9 items.

Handwritten notes: Copy to NAB, NNM, Closed 3/18/80, Army copy sent 3/12/80 gm

INSTRUCTIONS

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

<p>1. AR 340-18- <u>4</u> FILE NUMBER, DESCRIPTION, AND DISPOSITION</p> <p><i>Item 1</i></p>	<p><u>403-03</u> Claim reporting files. Documents containing statistical and fiscal data concerning the filing, processing, and administrative settlement of claims. Included are copies of reports retained by reporting offices, report consolidations and summaries prepared or retained by TJAGO, and papers directly related to the reports.</p> <p><i>a.</i> TJAGO: Destroy after 2 years, except that consolidations and summaries are permanent. <i>b.</i> Other offices: Destroy after 2 years.</p> <p><i>Withdrawn</i></p>
<p>2. ORGANIZATIONAL LOCATION.</p>	<p>US Army Claims Service, Fort Meade, Md</p>
<p>3. CURRENT VOLUME.</p>	<p>29 cu ft of index cards prior to 1971 current file is on ADP tape, continually updated</p>
<p>4. ANTICIPATED ANNUAL INCREASE.</p>	
<p>5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO).</p>	<p>alpha and numeric on tape</p>
<p>6. JUSTIFICATION FOR PERMANENT RECORDS.</p>	<p>Contains records of probable informational or other archival value</p>
<p>7. REASON RECORDS ACCUMULATE (ARs, etc)</p>	<p>AR 403-02; AR 27-20</p>
<p>8. RECORDS WILL BE OFFERED.</p>	<p>The permanent files described above will be offered to the National archives 20 years</p>
<p>9. ADDITIONAL REMARKS.</p>	